

Rocky View Regional Handibus

Job Description

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| Drivers minimum standards: Class 4 Drivers License Police Check Drivers abstract – 3 demerits or less | Must be able to attain: "S" (School Bus) Endorsement CPR and First Aid Certificate |
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As a trainee you will be paid at: \$9.00 /hour
Once trained, you will start at: \$14.00 /hour (effective Sept. 2007)

Rocky View Regional Handibus provides special needs transportation (para-transit) for people whose disability prevents them from using public transportation with safety and dignity. Handibus primarily provides transportation for education, medical, volunteer, recreational, and work purposes in the region. Our passengers include pre-schoolers, students, adults and seniors.

**This is a part-time position with varying hours (day time)
Weekly hours can range between 15-30 hrs /week**

Duties:

- Drive buses in a safe manner using sensitivity to all people.
- Passengers requiring assistance will be helped with door-to door service.
- Driver will maintain a professional, dignified decorum.
- Ensure tie downs and safety belts are securely in place and seat belts utilized.
- Drivers will not be required to take wheelchairs up or down more that three steps (provided conditions make it safe to do so); however, they may do so at their own discretion.
- Insure the safety of passengers when driving in extreme weather conditions.
- Record trip data.
- Report all incidents.
- Maintain driver authority. Drive in a safe manner.
- Drivers will assist with packages or luggage up to 10 kg.
- Maintain fuel and oil levels and complete daily vehicle checks. Advise of servicing needs e.g. oil change
- Coordinate with parents/care-givers/aides/teachers to facilitate a safe ride for the passenger..
- Run errands and complete tasks for the office as required, such as: bank deposit, deliveries, payment of bills. Help with other office tasks as required.

Note: training period is 10-40 hours (depending on previous experience)

Send a brief resume with two references:

Contact:

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